



**東華三院馮黃鳳亭中學**  
**2022/2023 年度中一自行分配學位申請表**

申請編號: \_\_\_\_\_

職員: \_\_\_\_\_

英文姓名		中文姓名		相 片	
出生日期	年    月    日	性別			
出生地點		身份證號碼			
香港通訊地址					
就讀小學			學生編號(STRN)		
住宅電話			聯絡電郵 E-mail		
家長或監護人姓名	(主要聯絡人)	聯絡電話		與學生關係	
		聯絡電話		與學生關係	
在本校就讀之親屬	姓名 _____		與學生關係 _____	級別/畢業年份 _____	
	姓名 _____		與學生關係 _____	級別/畢業年份 _____	
學生小學學業成績	五年級全年	中: _____ 英: _____ 數: _____ 常: _____ 操行: _____			
	六年級上學期	中: _____ 英: _____ 數: _____ 常: _____ 操行: _____			
小五及小六過往 突出表現 (例如 服務、活動、獎 項等)	年份	服務 / 活動 / 比賽名稱		獎項(如有)	
備註					

**資料(私隱)條例聲明** 1. 本表格所收集的資料, 將只供本校用以辦理申請學位用途。 2. 你必須在本表格提供你的個人資料。如提供的資料不足, 本校可能無法處理有關申請。 3. 如欲查閱或修改有關本表格或收集的個人資料, 必須由申請人親身到本校辦理。 4. 為確保申請人所提供的個人資料得到保障, 本校將於統一派位結果公布三個月後將所有資料銷毀。

注意: 申請者無須提交小學推薦信。

根據《防止賄賂條例》, 任何人士不得就申請學校學位事宜向學校教職員提供利益。

本人確認填報資料正確無誤。

家長或監護人簽署: \_\_\_\_\_

日期: \_\_\_\_\_



## 東華三院馮黃鳳亭中學

### 2022/2023 年度中一自行分配學位申請須知

#### 1. 申請方法

申請表可到本校領取，或於本校網頁 <http://www.twghfwfts.edu.hk/> 下載，並於 **2022 年 1 月 3 日** (星期一) 至 **2022 年 1 月 17 日** (星期一) 到本校校務處交回申請表。教育局特別容許本年度的自行分配學位可透過郵遞申請，家長如有需要及衡量相關風險後，可安排於上述日期透過郵寄方式向本校遞交申請表及其他文件。本校在收到家長的郵遞申請後，會把《中一自行分配學位申請表》的「家長存根」寄回給家長以作保存。

#### 2. 校務處收表時間

星期一至星期五：上午 9:00 – 下午 12:45，下午 2:00 – 下午 4:00

星期六：上午 9:00 – 上午 11:30

#### 3. 申請本校自行分配學位所需文件 (無須提交小學推薦信)

- (1) 本校申請表
- (2) 教育局中一自行分配學位申請表
- (3) 小五全年成績表及小六上學期成績表的正本及副本
- (4) 小五及小六獎項、課外活動紀錄的正本及副本 (如已記錄在成績表上，則不用另行呈交)
- (5) 出生證明書正本及副本
- (6) 兒童身份証正本及副本(如已領取)
- (7) 一個貼上郵票(\$2)的回郵信封，信封封面清楚寫上申請人姓名及香港通訊地址

#### 4. 面試

- (1) 面試日期: **2022 年 3 月 12 日(星期六)**。
- (2) 所有申請人均獲面試機會。本校將於三月初發信通知申請人參加面試。
- (3) 為免郵遞失誤，如於 3 月 9 日 (星期三)前還未收到面試通知書，請於 3 月 10 日(星期四)至 3 月 11 日(星期五)期間致電本校 (2691 3738) 校務處林先生查詢。
- (4) 由於申請人數眾多，所有面試日期及時間不可更改，煩請申請人及家長預留時間出席，不便之處，敬請見諒。
- (5) 由於申請人數眾多，地方所限，是以每名申請者只限由一名家長陪同參加面試。
- (6) 請申請人於面試報到時間前 15 分鐘到達本校，逾時不候；缺席面試或遲到者將不獲另行安排面試。本校只會安排按所屬時段十五分鐘前到達的申請人及家長進入報到室，請勿過早到達，以免造成阻塞。
- (7) 如面試當日因天氣惡劣而教育局宣佈停課，面試將改於 2022 年 3 月 19 日(星期六)同時間及地點舉行。

#### 5. 準則及比重

- (1) 成績 45%    (2) 面試 30%    (3) 操行 15%    (4) 課外活動及獎項 10%

#### 6. 申請結果

本校自行分配學位數目為40名。本校將在**2022年3月31日(星期四)**，以書面及電話通知獲取錄為自行分配學位正取學生的家長。

**TWGHs. Mrs. Fung Wong Fung Ting College**

Application No.: \_\_\_\_\_

Application Form for Secondary One Discretionary Place (2022/2023) Staff: \_\_\_\_\_

Name in English		Name in Chinese		Photo	
Date of Birth	(yy/mm/dd)	Sex			
Place of Birth		HKID Card No./ Birth Certificate No.			
Home Address					
Primary School			STRN		
Telephone No. (Home)			E-mail		
Name of *Parent/Guardian <i>(delete wherever appropriate)</i>	(main contact person)	Contact Telephone No.		Relationship with Student	
		Contact Telephone No.		Relationship with Student	
Relatives studying in this school	Name _____ Relationship with student _____ Form/Graduation year _____				
	Name _____ Relationship with student _____ Form/Graduation year _____				
Academic Results at Primary School	Primary 5 (whole year)	Chinese: _____ English: _____ Maths.: _____ G.S.: _____ Conduct: _____			
	Primary 6 (First Term)	Chinese: _____ English: _____ Maths.: _____ G.S.: _____ Conduct: _____			
Outstanding Performance at Primary 5 and Primary 6	Year obtained	Service/Activity/Competition		Awards (if any)	
Remarks					

**Personal Information (Privacy) Collection Statement:**

- The personal data provided by you by means of this form will be used by this school for processing application for S1 Discretionary Places only.
- If you do not provide adequate and accurate data, we may not be able to process your application for such a purpose.
- Should there be any request for amendment of personal data, you should come to the school office in person.
- To ensure that personal data is adequately protected, all the personal data of applicants will be eliminated three months after the release of S1 places allocation.

Note: Recommendation letters from primary schools are not required.

**Under the Prevention of Bribery Ordinance, it is an offence for any person who offers an advantage to school staff in relation to application for school places.****Declaration: I hereby confirm that the above information given is true and correct.**

Signature of Parent/Guardian: \_\_\_\_\_

Date: \_\_\_\_\_



## TWGHs. Mrs. Fung Wong Fung Ting College

### Application for Secondary One Discretionary Place (2022/2023)

#### 1. Application Details

Applicants can download an application form on the school's website (<http://www.twghfwfts.edu.hk/>) or get the form at the school's reception counter during office hours. All completed forms must be submitted to the school between **3 January 2022 (Monday) and 17 January 2022 (Monday)**. The EDB has specially allowed submission of DP applications by post for this SSPA cycle. Parents could thoroughly consider the needs and associated risks, and arrange to submit the Application Forms and other documents required by the school by post between the above periods. After receiving parents' applications by post, the school will return the Parent's Copy of the Application Form to parents by post for retention.

#### 2. School Office Hours

Monday to Friday: 9:00 a.m. – 12:45 p.m. and 2:00 p.m. – 4:00 p.m.; Saturday : 9:00 a.m. – 11:30 a.m.

#### 3. Documents to be submitted (*Submission of primary school's recommendation letters is not required*)

- (1) Application form
- (2) Education Bureau Application Form for S1 Discretionary Place
- (3) Original and photocopies of Primary 5 and Primary 6 (1<sup>st</sup> term) school reports
- (4) Original and photocopies of Award Certificates of Primary 5 and Primary 6 (Not necessary to submit the items if they are listed in the school reports)
- (5) Photocopies of the student's identification documents
- (6) In accordance with Education Bureau's instruction, applicants should present the original of the student's identification document (e.g. birth certificate, identity card, passport, etc.) for verification purposes.
- (7) A stamped (\$2) self-addressed envelope

#### 4. Interview

- (1) The interview date is **12 March 2022 (Saturday)**.
- (2) All applicants will be invited for an interview. The school will send out invitation letters to applicants about the arrangement of interview in early March.
- (3) Please contact Mr. Cheng (school office) at 2691 3738 from 10 March to 11 March if you do not receive the invitation letter by 9 March.
- (4) In view of the large number of applicants, the assigned date and time of the interview cannot be changed. Both applicants and parents have to reserve your time to attend the interview punctually.
- (5) In order to avoid overcrowding in school, every applicant can only be accompanied by a parent for the interview.
- (6) Please arrive at school 15 minutes prior to the reporting time of the interview. There will be no rescheduling of interview for any absentees or latecomers. However, do not arrive too early for the sake of avoiding overcrowding.
- (7) In case of class suspensions announced by Education Bureau, the interview will be postponed to 19 March 2022.

#### 5. Criteria of Admission

- |                              |                                     |
|------------------------------|-------------------------------------|
| (1) Academic Performance 45% | (2) Performance in interview 30%    |
| (3) Conduct 15%              | (4) ECA and services and Awards 10% |

#### 6. Release of Results

There are 40 Secondary One discretionary places in this school. The school will notify parents of all successful applicants of their children's inclusion in the Successful Lists for Discretionary Places by letter and phone on **31 March 2022 (Thursday)**.